

1. Society Registration Number :	No : 275 of 2017
2. Name of the Society :	BUDDHA EDUCATIONAL SOCIETY
3. Society Category :	Educational
4. Society Address :	1-41/ Telaga Veedhi/ Mallammapeta/ Bobbili/ Vizianagaram/ Andhra Pradesh/ India/

## Member Details

S.No	Name of the office Bearers & S/O, W/O, D/O	Designation of their local standing in the Society	Occupation	Residential Address
1	SANDHYA EROTHI, W/O SATISH KUMAR	PRESIDENT	HOUSE WIFE	9-307/ NARSIMHANAGAR/ GOPALAPATNAM/ VISAKHAPATNAM (U)/ VISHAKHAPATNAM/ Andhra Pradesh/ India
2	VENKATA NARASIMHA RAO TENTU, S/O CHINNAM NAIDU	VICE PRESIDENT	PRIVATE EMPLOYEE	153-4/ RAMALAYAM STRET/ MALLAMMAPETA/ BOBBILI/ VIZIANAGARAM/ Andhra Pradesh/ India
3	SATEESH KUMAR BONU, S/O SIMHACHALAM	SECRETARY	PRIVATE EMPLOYEE	43-161/ RAJUPETA POST/ SEETHAYYPETA/ BOBBILI/ VIZIANAGARAM/ Andhra Pradesh/ India
4	PADMA KOLLI, D/O TRIMURTULU	JOINT SECRETARY	PRIVATE EMPLOYEE	1-148/ RAJAEEDHI/ THAMARAPALLI/ GANTYADA/ VIZIANAGARAM/ Andhra Pradesh/ India
5	ESWARA RAO VELALA, S/O LATE RAMANA MURTHY	TREASURER	EMPLOYEE	1-41/ MALLAMMAPETA/ BOBBILI/ BOBBILI/ VIZIANAGARAM/ Andhra Pradesh/ India
6	RAVI KANCHARALA, S/O GOPALA RAO	EXECUTIVE MEMBER	PRIVATE EMPLOYEE	2-112/19/2B/ MALLAMMAPETA/ BOBBILI/ BOBBILI/ VIZIANAGARAM/ Andhra Pradesh/ India

7	CHANDRA MOULI POLA, S/O APPALA NAIDU	EXECUTIVE MEMBER	PRIVATE EMPLOYEE	3-17/ MALLAMMAPETA/ BOBBILI/ BOBBILI/ VIZIANAGARAM/ Andhra Pradesh/ India
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Document Details

Document Type	Document Name
Self signed declaration	SELSIGNED.pdf
Memorandum and Byelaw	MEMORANDAM.pdf
Lease Deed/Affidavit	AFFIDAVIT.pdf

## **RULES AND REGULATIONS**

1. Name of the Society : Buddha Educational Society
2. Location of the office : Mallampeta,  
Bobbili Mandal,  
Vizianagaram District.

### **3. ENROLMENT OF MEMBERS :**

- a) It is open to all persons to become members who have remitted Rs.10/- towards the entrance fee for membership of the society subject to the approval of the Executive Committee.
- b) The members have to pay annual membership fee Rs.5/- as decided by the society, acceptance its aims and objects.
- c) These who donate an amount of Rs.500/- (Rupees five hundred only) at a time will be eligible for life members of the society.

### **4. GOVERNING BODY :**

It consists of the president, one vice president, one secretary cum correspondent, one Treasurer and two members. (Total 9 in member). Governing body will be elected by the General Body of the Society.

### **5. GENERAL BODY AND ITS FUNCTIONS :**

- a) General Body means, all the members of the society. The General Body will elect the Executive committee members once in 3 years. If any vacancy is filled by General Body for the remaining period.
- b) To approve the report of the activities of the Society.
- c) To appoint the report of the activities of the Society.
- d) To pass the budget for the ensuring year and to approve the expenditure statement of the previous year.
- e) To discuss and approve any matter raised by any member.



- f) The quorum of the General Body will be 1/3<sup>rd</sup> of the members present or by proxy.
- g) To accept the registrations is any, rendered by the members of the Governing body, up fill up the resultant vacancies by election and to approve any other activity taken up by the society for the upliftment if the enrichment of its objectives including the collection of donations from the public.
- h) To fill up the vacancies of the posts of Teaching and Non-Teaching Technical and Non- technical and to present the budget estimates for the ensuring academic year.
- i) To ratify expenditure incurred by the Governing Body over and above the budget allotments.

## **6. FUNCTIONS OF THE GOVERNING BODY:**

### **1. PRESIDENT :**

It shall be competent for the General Body to elect, it is desires, any Honorary member as president of the Society. The president shall preside over all the meetings and see that programmes and affairs of the Society and properly managed and in the absence of the president, the Vice-president shall reside over the meetings. He is empowered to spend upto an amount of Rs.500/ (Rupees five hundred only) for the fulfillment of the objectives of the Society.

### **2. VICE – PRESIDENT :**

In the absence of the president and if the president post is vacant, the vice president shall resume his change until a new president is elected and assumes office. He will assist the president in discharging his functions.

### **3. SECRETARY – CUM CORRESPONDENT :**

He is he Chief Executive Officer of the society and Custodian to all records relating to the club abd Correspondent on behalf of the Society. He has take on record of all minutes all of Society to convince both

bodies of the society with the permission of the President. He guide the Treasurer in preparing the budget and expenditure statement to put before the General Body of its approval. He will be empowered to spend upto and amount of Rs.300/- (Rupees Three hundred only) at a time for the fulfillment of objectives of the society.

**4. JOINT SECRETARY:**

He has to do the work as entrusted by the Executive Committee. He has to assist the Secretary in discharging his duties. In the absence of the Secretary, he can perform the duties of the secretary.

**5. TREASURER :**

To collect subscriptions and to deposit the funds in the Bank Account and maintain the accounts property along with the vouchers. To prepare the statement of the income and expenditure of the current year i.e the budget of the ensuring year and place them before the General Body for approval, with the guidance of the secretary. He will get the account of the Society audited every year and present the audit report to the General Body. He has to operate the accounts of the society jointly with the secretary or president.

**6. EXECUTIVE MEMBERS :**

They are the responsible persons to do the activities of the society which the Executive Committee entrusted to them.

**7. QUORUM :**

$\frac{2}{3}^{\text{rd}}$  of the total members will be sufficient to hold the General Body or Executive Body Meetings and to proceed with the work.

**8. FUNDS :**

The funds shall be spend only to the attainment of the objects of the Society and no portion thereof shall be paid or transferred directly to any of this members through any means. The funds of the association shall be deposited in a bank approval by the executive committee.



#### **9. AMENDMENTS :**

Amendments to the Byelaws of the Society are to be accepted by the majority of 3/5<sup>th</sup> of members, and they are to be confirmed by majority of 3/5<sup>th</sup> of the members after one month when a special meeting is called for the purpose.

#### **10. DISSOLUTION OF THE SOCIETY :**

If the Society were to be dissolved its net assets (namely after deducting all sorts of liabilities) in its possession as in the date and day of dissolution will be transferred to another registered body having the similar aims and objectives.

#### **11. GENERAL BODY MEETINGS :**

- a) Fifteen day notice under Certificate if posting or personal delivery, delivery shall be given to all the members for all General Body meetings.
- b) The notice shall specifically state the time place and date.
- c) The general body shall normally meet once in a year in the month of May in the financial year to discuss the activities of the society.

#### **12. ARBITRATION:**

In the case of a suit in the court, the president has to attend such matters on behalf of the society.